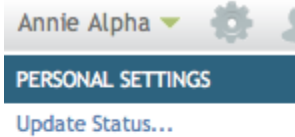


# Getting Started and Getting Around

## Logging in and setting a password

Your system administrator will determine whether you need to login to your Zen Foundation site in order to see it. Once you have logged in, you can change your password by navigating to **My Profile**, which is found in the Toolbar under your username (Personal Settings.)

The **My Profile** menu item will take you to your personal profile, which includes a Password management tool.



### Getting back to Home

At any time, from anywhere in Zen Foundation, you can return to the home page by clicking the logo in the upper left hand corner. By default this is the Zen logo, but will more likely be a custom logo for your site. A custom logo might return you to the site home page, or to a space home page.

Screen Size

Log Out